



Submittal Requirements: **Site Plans**

Important Note: For submittal guidelines for electronic submittal specifics, please reference the “Electronic Submittal Requirements” document.

Generally, each submittal shall comply with the following requirements, at a minimum:

1. Each submittal shall contain enough information for Lund Fire Protection (LFP) to evaluate the entire project for compliance with all applicable provisions of the applicable standard and/or code. Poorly detailed and assembled submittals are unlikely to be approved by the jurisdiction and may lead to plan review and potentially resubmittal fees.
2. Each submittal shall consist of:
 - a. LFP Submittal Review Application legibly completed
 - b. Plans
 - c. Submittal review payment
 - d. Payment by physical check with physical copy of LFP application submitted to:

Mailing Address for U.S. Postal Service	Physical Address for other Parcel Services
Plan Review Lund Fire Protection, Inc. P.O. Box 459 Norwalk, Iowa 50211	Plan Review Lund Fire Protection, Inc. 124 Balfour Drive Norwalk, Iowa 50211

Plans shall be prepared in accordance with the following, at a minimum:

3. Drawn on sheets of uniform size
4. Drawn to a specified scale (with graphical scaler provided)
5. Notes included on the plans shall be applicable to the project being submitted
6. The sheet containing the information related to fire code compliance should be titled “Fire”

The Fire Code sheet shall contain the following, but not limited to:

7. The building construction type, as defined by the International Building Code (IBC).
8. The building occupancy, as defined by the IBC.
9. The total building square footage and number of dwelling units if applicable.
10. The building height and number of stories.
11. Any existing or proposed water mains, and the nearest existing or proposed fire hydrants.
12. The water flow test data, available from the municipal water source, for the water main(s) servicing or adjacent to the project. Minimally this should include static and residual pressures, as well as the flow amount for the residual pressure.
13. Location of the water service to the building.
14. An indication of whether the project includes or will install fire sprinklers, and if so:
 - a. The location of the water service/riser room.
 - b. The location of the Fire Department Connection(s).
15. An indication of any proposed on-site fire department access and where applicable, aerial access roads. Where on-site access roads are proposed, the following information shall be provided:
 - c. Width
 - d. Pavement loading capacity
- e. Pavement markings/identification

Note: generally, public streets may be utilized to meet fire department and aerial access road requirements. Where public streets do not meet the prescriptive code requirements, on-site roads likely will be necessary.

“Working Together to Keep Your Community Safe”

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